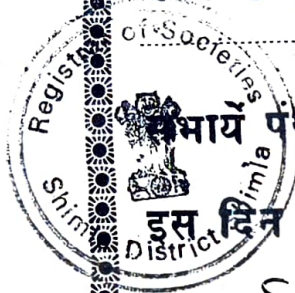


कार्यालय पंजीयक सभायें,  
जिला शिमला-हि० प्र०

सभायें पंजीकरण अधिनियम XXI, 1860  
के अन्तर्गत पंजीकरण प्रमाण-पत्र

संख्या २१/१९९३

मैं प्रमाणित करता हूँ कि लोरेट स्क्वैशियनल  
सोसाइटी, ब्रांस-पैथ, भराड़ी, शिमला-I



सभायें पंजीकरण अधिनियम XXI, 1860 के अन्तर्गत

इस दिन पंजीकृत की गई है। आज दिनांक बारह

मार्च एक हजार नौ सौ तैशानवे

को मेरे हस्ताक्षर द्वारा शिमला में जारी किया गया।

मु. 50/-रुपये पंजीकरण

शुल्क चालान संख्या ३२

दिनांक ३०. सितम्बर, १९९२

द्वारा जमा किया गया।

पंजीयक सभायें  
Registrar of Societies  
Distt. Shimla (H.P.)  
हिमाचल प्रदेश।

- (a) Name of the Society :- LAUREATE EDUCATIONAL SOCIETY
- (b) Full Address of the Society :- BRANCE-PETH, BHARARI, SHIMLA-1

(c) Aims & Objectives :-  
 The society through the Laureate Public School Shimla aims to perform the aims & objectives of education as under :-

- (a) To provide the education.
- (b) The growth of the individual through truthful life without detriment to the welfare & progress of society & our cherished ideals of freedom, equality & social justice.
- (c) To strengthen the values of democracy, secularism & socialism.
- (d) To promote national unity, pride in our culture heritage and faith in the country's future.
- (e) To inculcate scientific & moral values & to facilitate pursuit of knowledge.
- (f) The objective is to enable individuals to know & develop to the fullest their physical & intellectual potentialities & promote their awareness of social and human values, so that they can develop a strong character & live better lives & function as responsible members of the society before the students bid farewell to the Alma Mater.



(d) Managing Committee :-

The managing committee, comprising the member of the society aims at to run the administration of the school. The following are the office bearers & members of the executive committee of the managing committee.

S. No.	Name with Parentage and Address	Designation	Occupation	Age	Signature
1.	Dr. Ran Singh s/o (late) Sh. Rikhi Ram Brance-Peth, Bharari Shimla-1	Chairman	Govt. Service	39 years	<i>[Signature]</i>
2.	Mrs. Meera w/o Dr. Ran Singh Brance-Peth, Bharari Shimla-2	Manager	Pvt. Service	31 years	<i>[Signature]</i>

(6) 31

3. Sh.S.P.Sharma s/o  
(late) Sh.R.N.Sharma  
C.S.T.Shimla-2

Secretary

Govt.  
Service

43 years

*Shripal Sr*

4. Mrs.Kiran Sharma w/o  
Sh.Shekhar Chander  
Deptt of Personal &  
ARO. ,H.P.Sectt.  
Shimla-2

Joint-  
Secretary

Govt.  
Service

25 years

*Kiran Sharma*

5. Mrs. Anjali Sharma w/o  
Sh.Surinder Kumar Sharma  
Set No.21,Block No.17  
Shimla-1

Cashier

House-  
wife

22 years

*Anjali Sharma*

6. Smt.Sudha Sharma w/o  
Sh.S.C.D.Sharma  
Branche Peth,Bharari  
Shimla-1

Member

Govt.  
Service

44 years

*Sudha Sharma*

Sh.Mahesh Bharadwaj  
s/o(late) Sh.S.D.Sharma  
Deptt of welfare and  
Rural Development  
H.P.Sectt.,Shimla-2

-do-


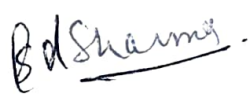

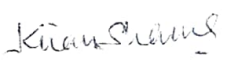
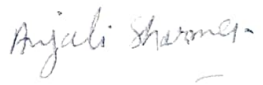

Govt.  
Service

30 years

*Mahesh*



We the following persons whose names and address are hereunder subscribed are desirous of being formed into a society named Laureate Educational Society, in pursuance of this memorandum of society and request the registrar of societies to register the said society under Society Registration Act, 1860.

S. No.	Name with Parentage and Address	Occupation	Age	Signature
1.	Sh.Sant Kumar Sharma s/o(late) Ayodhya Dass Branche-Peth, Bharari Shimla-1	Retd.Govt. Servant	68 years	
2.	Sh.S.C.D.Sharma s/o(late) Salamat Rai Branche-Peth, Bharari Shimla-1	Govt.Service	45 years	
3.	Sh. S.P.Sharma s/o(late) R.N.Prasad C.S.T. Shimla-2	Govt.Service	43 years	
4.	Mrs. Kiran Sharma w/o Sh.Shekhar Chander Deptt of Personal and Admn.Reforms,H.P.Sectt. Shimla-2	Govt.Service	25 years	
5.	Mrs. Anjali Sharma w/o Sh.Surinder Kumar Sharma Set No.21,Block No.17 U.S.Club, Shimla-1	House-wife	22 years	
6.	Dr. Ran Singh s/o(late) Sh.Rikhi Ram Branche-Peth, Bharari Shimla-1	Govt.Service	39 years	



- |  |                  |          |                |
|--|------------------|----------|----------------|
| 7. Mrs. Meera<br>w/o Dr. Ran Singh<br>Branche-Peth, Bharari<br>SHIMLA-1  | Pvt.<br>Service  | 31 years | <u>Meera</u>   |
| 8. Sh. Surinder Kumar Sharma<br>( Lecturer in Phy.Edu.)<br>s/o Sh. S.K.Sharma<br>Set No.21,Block No.17<br>U.S.Club, SHIMLA-1 | Pvt.<br>Service  | 32 years | <u>Sharma</u>  |
| 9. Sh. Pawan Kumar Sood<br>s/o Sh.Onkar Chand Sood<br>Directorate of Edu.( H.P.)<br>SHIMLA- 1                                | Govt.<br>Service | 40 years | <u>Pawan</u>   |
| 10. Sh. Mahesh Bhardwaj<br>s/o (late) Sh.S.D.Sharma<br>Deptt of welfare & Rural<br>development, H.P.Sectt.<br>SHIMLA- 2      | Govt.<br>Service | 30 years | <u>Mahesh</u>  |
| 11. Smt. Sudha Sharma<br>w/o Sh. S.C.D.Sharma<br>Branche-Peth, Bharari<br>SHIMLA-1   | Govt.<br>Service | 44 years | <u>Sudha</u>   |
| 12. Smt. Sarla Sharma<br>w/o Sh. S.K.Sharma<br>Branche-Peth, Bharari<br>Shimla-1   | Govt.<br>Service | 54 years | <u>Sarla</u>   |
| 13. Smt.Sushma Sharma<br>w/o Sh.S.P.Sharma<br>C.S.T.,Shimla-2  | House-<br>Wife   | 38 years | <u>Sushma</u>  |
| 14. Sh.Chetan Sharma<br>s/o Sh.R.M.Sharma<br>Sant Niwas,Shimla-2   | Pvt.<br>Service  | 20 years | <u>Chetan</u>  |
| 15. Sh.Ranjeet Chaudhary<br>s/o Sh.L.D.Chaudhary<br>H.P.P.S.C., Shimla-2   | Govt.<br>Service | 31 years | <u>Ranjeet</u> |



II BYE LAWS (Rules & Regulations)

1. Interpretation:-

In the bye-laws, unless the context otherwise requires expressions, shall have the same meaning as:-

- a) 'The Institute' means 'Laureat Public School.'
- b) 'The Bye-laws' means 'the "Rules & Regulations" of the society for the time being in force.'
- c) 'Governing Body' means 'Body of founders members of the society which shall consist of its delegated office bearers and other executive members.'
- d) 'Managing Committee' means 'Committee of persons appointed/nominated by the Governing Body, and is responsible for the management of school.'
- e) 'Chairman' means 'the Chairman of the Managing Committee of the institute.'
- f) 'Manager' means 'over all incharge of the educational institute and Chief Executive Officer.'
- g) 'Financial Year' means 'the twelve months commencing on 1st of April of a year and ending on 31st March of the following year.'

2. Memberships:-

- i) The membership of the society shall be of the two kinds viz
  - a) Any person who is of the sound mind and not bankrupt and ~~never~~ never convicted by the court of law for any criminal offence, after paying Rs.100/-annually subscriptions to the ~~institution~~ <sup>Society</sup> shall be the ordinary member of the institution if he has acquired the age of 18 years.
  - b) Any person who donates some land or building (1/2 bighas to the institution shall be life member of the society.
  - c) Any person who has rendered at least ten years honest and faithful services to the institution may be taken as life members of the society.

ii)

ADMISSION OF THE MEMBERS:-

~~Society~~ A person desirous of being enrolled as member of the society shall make an application addressed to the President of the society. The application for membership shall have to be approved and recommended by the Governing body of the society which reserves the right to admit or reject any application without assigning any reason-whatsoever and place the application before the general body for admission of otherwise & the decision of the Governing body shall be final and binding on the applicant.

ELIMINATION OF MEMBERSHIP:-

The membership of any person of the society can be terminated at any time if:-

- a) He is declared insolvent or bankrupt by a court of law.
- b) He is convicted of any offence involving moral turpitude.
- c) He becomes insane and of unsound mind.



All outgoings  
to Hostels  
S. K. Sharma  
(President)



Education Shimla-171001

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*File*

- d) he resigns from the membership.
- e) He dies.

**THE MEMBERSHIP OF MEMBER OF ANY CLASS SHALL BE LIABLE TO BE TERMINATED IF.**

- a) He fails to attend three consecutive general body meeting of the society and does not pay annual subscription.
- b) He misconducts himself or acts in manner prejudiced to the interests of the institution and programme undertaken by the society. The membership shall be removed by 2/3 majority of the total membership. In a general meeting called on the report of the Governing body. The members shall be given a chance to explain his position in the case of removal the decision of the Governing body will be final and binding. Such member shall have no right to vote on the resolution on such removal.

*action called last*  
*to discuss*

**3. GOVERNING BODY:**

**a) CONSTITUTION:**

The governing body is the body of society which shall consists of its elected office bearers and executive members. The office bearers will be elected in the general body meeting of society. Amongst the members of the governing body, the following will be the office bearers:-

1. President
2. Vice-President
3. Secretary
4. Joint Secretary
5. Cashier

b) In the meeting of the governing body, two third members shall form the quorum. The President will be head of the governing body and will preside over the its meetings. No decision can be taken in a governing body unless one from the President/Vice-President, and one from the Secretary/Joint Secretary are present.

c) The functions and powers of the governing body shall be as under:-

- i) To frame Bye-Laws.
- ii) To consider and recommend the application for membership as per rules.
- iii) To appoint/nominate the members of the Managing Committee.
- iv) To raise loans, donations and deposits, dicide the terms and conditions on which these are accepted.
- v) To arrange for proper maintainance of accounts and preparation of balande sheet, statement etc.



...8...

- vi) To appoint auditor for the audit of annual accounts of the institution and to fix up the remuneration.
- vii) To consider the audit report and any communication from any department/board/financing agencies in respect of the matters concerning the institute.
- viii) To consider the resignation of the members of the institute on any ground.
- ix) To guide and direct the managing committee for properly running the institution.

d) POWERS/FUNCTIONS OF THE PRESIDENT:

- i) The President will preside over the meetings of the governing body.
- ii) The President will guide the office bearers and shall superwise the affairs of the institute.
- iii) The Vice-President will help the President in his day-to-day working and will hold the office in his absence.



e) POWERS/FUNCTIONS OF THE SECRETARY:

The Secretary of the governing body shall also be the Secretary of the Managing Committee and he/she shall be entrusted with the daily working and management of the institution. He will be incharge of the office under the directions of the President. His duties will be as under:-

- i) To convene the meetings of governing body and record all proceedings of such meetings in the Minutes Book.
- ii) To carry on the correspondence of the institution, to maintain all its books, accounts and registers.
- iii) To prepare the agenda for meetings of the governing body.
- iv) To add or delete the necessary changes made in the constitution by the Governing Body.

In the absence of Secretary, the Joint Secretary will exercise the powers of the Secretary subject to the approval of the President of the Governing Body.

Contd...9/-





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f) POWERS AND FUNCTIONS OF CASHIER:

- i) To assist the President in handling cash.
- ii) To draw and disburse the cash with the permission of the President.
- iii) To maintain the cash register and make all entries of receipts and expenditure.

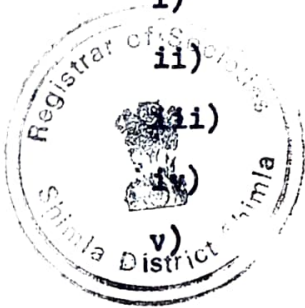
The governing body will meet twice a year and its office bearers/members will be elected in the general body meeting, which shall be held after every two years in the month of August.

g) MANAGING COMMITTEE:

a) CONSTITUTION:

The managing committee of the school shall consist of members which are nominated by the governing body and amongst its members, the following will be its office bearers:-

- i) Chairman
- ii) Manager
- iii) Secretary
- iv) Joint Secretary
- v) Cashier



The members of the managing committee shall be highly qualified and shall be actively involved in teaching and learning activities. The office bearers/members of the managing committee shall continue in the office till some one resigns or dies or removed by the 2/3 majority of the governing body on the grounds of misconduct or conviction by the Court of Law for some criminal offence. The office bearers of the managing committee will get no honorarium or salary. The managing committee shall have the following functions/powers:-

- i) To supervise the activities of the school for its smooth functioning.
- ii) To look into the welfare of teachers and employees of the school.
- iii) To make appointments of Principal/Teachers, and non-teaching staff.

- iv) To evolve both short term and long term programmes for the improvement of the school.
- v) To exercise all financial powers.
- vi) To guide the Principal to maintain tone and discipline in the school.
- vii) To take disciplinary action against staff.
- viii) To ensure regularity in financial administration, admission/examinations.
- ix) To ensure that school gets furniture, science equipment, library books and other teaching aids and requisite materials.
- x) ~~To delegate financial powers to the appointed Principal.~~

*all cutting attached to the President*

The office bearers of the managing committee will have the following powers/functions:-

a) CHAIRMAN:

He shall preside over the meetings of the managing committee and shall be nominated by the governing body. He must be a founder member of the society and should be highly qualified person in the field of education/teaching profession. He will not get any honorarium/salary.

b) MANAGER:

Manager will be an important member of the managing committee and shall be nominated by the governing body. The duties of manager are:-

- To exercise general supervision over school.
- To exercise financial powers as prescribed in the scheme of management and delegated to him/her.
- To convey the directions of the governing body to the head of the institution.
- To sign appointment letters, letters for disciplinary action against staff and termination, suspension letters etc. on the behalf of the managing committee.



c) Secretary:

Secretary will be nominated by the governing body and will not get any honorarium/salary. The Secretary will be entrusted with the daily working and the management of the institution. He will be in charge of the office under the direction of the Chairman. His duties will be as under:-

- i) To convene the meetings of the managing committee and record all proceedings of such meetings in the 'Minutes Book'.
- ii) To carry on the correspondence of the institution, to maintain its books accounts and register.
- iii) To circulate the official information among the members of the managing committee.
- iv) To attend any business entrusted to him/her by the managing committee.

In the absence of the Secretary, the Joint Secretary will exercise the all powers of the Secretary.



## RESOLUTION No.63

A meeting of the Governing body of Laureate Educational Society was held on 10<sup>th</sup> January, 2006 at its office Brance-Peth, Bharari, Shimla, under the Chairmanship of Dr. Shiv Raj Singh. In order to enhance/promote the activities of the society in different fields of education, the following decisions regarding the amendments /changes in the memorandum and Bye-laws of the Society were taken:-

- (1) The Governing body unanimously resolved to make necessary changes/ amendments in the Memorandum and Bye-Laws of the Society –which is registered in the office of Registrar, Societies, District Shimla, under societies registration Act. XXI 1860, vide Registration No.2/1993.

### AMENDMENT-I

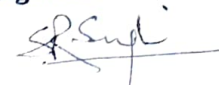



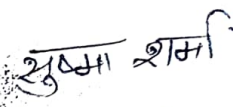

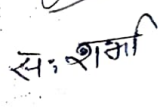
- (a) In the aims and objectives of the Society, the word 'School' has been renamed as 'Institute' which provides General Education/Technical Education/ Training in any field of Education.
- (b) 'Institute' – means Academic/Professional/Vocational Institute managed by the Laureate Educational Society.
- (c) 'Manager' - means Director of the Institute under whose control the institute works.
- (d) 'Governing' - means body of existing active members of the society and it shall consist of elected office bearers and other executive members.
- (e) 'Membership' - means life member not ordinary member.

### AMENDMENT-II


- (2) The Governing body of the Society resolved and decided that all funds and receipts /revenue generated by an Institute-managed by the 'Laureate Educational Society' will be sources of finances /income of the Society. The balance sheet (of any financial year) of an Institute of the Society will be Income and Expenditure Statement of the Society for that financial year.
- (a) 'Accounts' of Institute- means accounts of Laureate Educational Society.
  - (b) 'Balance sheet' of Institute-means Balance Sheet of Laureate Educational Society
  - (c) 'Income-Expenditure statement' of Institute –means Income-Expenditure statement of Laureate Educational Society.
  - (d) 'Funds' of an Institute –means funds of the Laureate Educational Society.




The following members of the Society/office bearers of the Governing body of the Laureate Educational Society were present and responsible for making these amendments in the **Memorandum and Bye-laws** of the Society and request the Registrar of the Societies, District Shimla to include /incorporate these amendments in the existing registered document of the society.

S.No.	Name with parentage & address	Occupation	Age	Signature
1.	Dr. Shiv Raj Singh s/o Sh. Dal Singh, Shiv Villa, Kanlog, Shimla-9.	University Service	55	
2.	Dr. (Mrs.) Meera Singh (Secretary) w/o Dr. Ran Singh, Brance-Peth, Bharari, Shimla-1	Pvt. Service	46	
3.	Dr. Ran Singh (Member) s/o (late) Sh Rikhi Ram Brance Peth, Bharari, Shimla-1	Govt. Service	54	
4.	Mrs. Anjali Sharma (Chashier) w/o Dr. Surinder shjarma, Sant Niwas, Chhota Shimla, Shimla-2.	Pvt. Service	36	
5.	Mrs. Sushma Sharma (Member) w/o Sh. S.P. Sharma, Raghukul Niwas Rajgarh Road, Solan (H.P.)	Social Worker	55	
6.	Dr. Uday Ran Singh (Member) s/o Dr. Ran Singh Brance-Peth, Bharari, Shimla	Pvt. Service	23	
7.	Smt. Sarla Sharma (Member) w/o Sh. S.K. Sharma, Sant Niwas, Shimla-2	Retd. Teacher	69	



  
Dr. Shiv Raj Singh  
President/Chairman

  
Dr. Meera Singh  
Secretary

  
Mrs. Anjali Sharma  
Treasurer/ Cashier



LAUREATE EDUCATION SOCIETY

LIST OF MEMBERS/ BOARD OF DIRECTORS

S.No.	Name with parentage & address	Occupation	Age	Signature
1.	Dr. Shiv Raj Singh s/o Sh. Dal Singh, Shiv Villa, Kanlog, Shimla-9.	University Service	55	
2.	Dr.(Mrs.) Meera Singh (Secretary) w/o Dr.Ran Singh, Brance-Peth, Bharari, Shimla-1	Pvt. Service	46	
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5.	Mrs.Sushma Sharma (Member) w/o Sh. S.P.Sharma, Raghukul Niwas Rajgarh Road ,Solam (H.P.)	Social Worker	55	
6.	Dr. Uday Ran Singh (Member) s/o Dr. Ran Singh Brance-Peth, Bharari, Shimla	Pvt. Service	23	
7.	Smt. Sarla Sharma (Member) w/o Sh. S.K. Sharma, Sant Niwas, Shimla-2	Retd. Teacher	69	



Dr. Shiv Raj Singh  
President/Chairman

Dr. Meera Singh  
Secretary

Mrs. Anjali Sharma  
Treasurer/ Cashier

